

Board of Tax Assessors Meeting

Minutes of the June 25, 2026 Meeting

Members Present: MaryBeth Burnette, Dennis Conway, Raymond Gunnin and Mark Young were present for the meeting.

Staff Present: Steve Swindell, Sandy Forrester, Ricky Hitt, Lee Johnson, Reagan OBriant, Becky Parker, Ben Wheeler and Jenny Thomas were present for the meeting.

Attorney: Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting.

- 1. Call to Order:** MaryBeth Burnette called the meeting to order.
- 2. Approval of Agenda:** Motion by Mark Young to adopt the agenda, seconded by Raymond Gunnin and approved by each Board Member.
- 3. Approval of Minutes:** Motion by Mark Young to approve the June 11, 2026 meeting Minutes, seconded by Raymond Gunnin and approved by each Board Member.
- 4. Consent Agenda:** Motion by Mark Young to move Batch E-1, Batch E-2, Homestead Denials, Batch P1, Batch 4, Batch 1-A, Batch EX-1, Batch 3, Batch 3A, Batch 3A-1, Batch MH1, Batch 5, Batch 5A, Batch 5CA and Batch 5CC to the consent agenda and follow staff recommendations, seconded by Raymond Gunnin and approved by all Members.

Front Office, Becky Parker, Receiver of Records

Batch E-1, Dropped Exemptions

Batch E-2, Reinstated Exemptions

Homestead Denials

Personal Property Department, Rhonda Peterson, Project Manager

Batch P1, Standard Agenda

Mapping Department, Sandy Forrester, Senior Mapper

Batch 4, Annexation / Zoning Changes

Commercial Department, Blake McFarland, Senior Appraiser

Batch 1A, Appeal Changes

Batch EX-1, Current Changes

Residential Department, Lee Johnson, Senior Appraiser

Batch 3, Changes

Batch 3A, Appeal Changes

Batch 3A-1, Additions

Rural Department, Ricky Hitt, Senior Appraiser

Batch MH1, Mobile Home Changes

Batch 5, Current Year Changes

Batch 5A, Appeal Changes

Batch 5CA, CUVA Approvals

Batch 5CC, CUVA Continuations

- 5. Motion by Mark Young to approve the 2026 Personal Property Digest and submit to the Tax Commissioner, seconded by Raymond Gunnin and approved by all Members.**
- 6. Motion by Mark Young to approve the 2026 Real Property Digest and submit to the Tax Commissioner, seconded by Raymond Gunnin and approved by all Members.**
- 7. Motion by Mark Young to approve the 2026 Exempt Property List and submit to the Tax Commissioner, seconded by Raymond Gunnin and approved by all Members.**
- 8. Motion by Mark Young to approve the additional 2026 NOA Personal Property Accounts, seconded by Raymond Gunnin and approved by all Members.**
- 9. Motion by Mark Young to approve the audit findings for CBH Contracting, seconded by Raymond Gunnin and approved by all Members.**

10. Chief Appraisers Report

Steve reviewed the 2026 Budget Report.

The 2026 Digest file has now been approved and was sent to the Tax Commissioner following the BOA meeting.

Notices were mailed as projected on 6/15 and various types of inquiries are coming in as a result.

The BOC is still searching for our BOA Member replacement.

The next BOA meeting will be on Thursday, July 9, 2026 at 9:00 AM.

11. Attorney's Report / Executive Session: None

- 12. Adjournment:** Motion by Mark Young to approve, seconded by Raymond Gunnin and approved by each Board Member.

Mary Beth Burnette, Chairman

Jenny Thomas, Secretary